

## **Paid Sick Leave**

Full time hourly and salary employees are eligible for five (5) paid sick days per calendar year with management approval. Mid-year hires will have eligibility for a prorated amount of sick leave time based on their hire date.

Sick leave cannot be carried over into the next year. Sick leave is an extended benefit, and any unused time at the end of the year or upon termination will not be paid out for any reason.